

<b>Academic Senate SBVC</b>	<b>AD/SS 207 3:00 - 4:30</b>
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## Minutes of January 20, 2010

Time	Topic	Discussion	Further Action
3:09	<b>Call to Order</b>		
	<b>Approval of Minutes for 12/2/09</b>		<b>Motion</b> for approval of the Minutes of 12/2/09 by G Mack <b>2nd</b> by C Huston <b>Voice vote</b> - Ayes unanimous
	<b>President's Report</b>	<p><b>Topics</b> (see attachment) - <b>Budget News</b> - no sign of mid-year cuts, <b>District Budget Comm</b> - B Baron discussed the use of the SERP and reserve to provide time to identify structural deficiencies and meeting identified goals. The need for District wide discussions relative to student access and success was mentioned. <b>District FTES</b> counts 1600 over cap. <b>50% Rule</b> - District is at 50.05%. The BOG approved a waiver for any District due to categorical cuts. <b>FON</b> has been frozen at 2008 levels. <b>Legislative Action</b> - note was made as to the favorable leanings of the Governor's proposed budget relative to CCs. Chancellor Jack Scott encouraged CC faculty to maintain awareness of the state legislators of the value of CC in terms of dollars spent versus returned through income tax revenues.</p> <p>J Stankas noted the need for a representative to the Equity and Diversity Institute Feb 19-20th in Anaheim, CA. Also noted the Special Study Session for the Board at the District in regards to budget occurring Jan 21 at 5p.</p>	

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3:16	<b>New Business</b>	<p><b>Summer School Plans</b> - Pres Daniels reviewed the offering of a summer session scheduled to contribute to the FTES calculations for the '10 - '11 budget year and to allow for the possibility of offering a summer '11, 1 &amp; 2 sessions. The new Valley College FTES target is 10,010 for the '10 - '11 academic year. In light of these efforts the current plan is to offer between 50 and 60 sections. L Buckley and the Deans are working on the distribution of these section across departments. The plan for the Fall and Spring offerings (for '10 - '11) are to keep these the same as the present academic year with modifications as to the variety of courses offered. O Salvaggio enquired about the summer classes that previously spanned the two summer sessions in prior years. Pres Daniels stated that the emphasis will be on summer offerings of Basic Skills classes and accommodations will be made for those courses. She went on to state that strategic changes in enrollment and registration to aid continuing students.</p> <p><b>SERP</b> - D Shipp (District Dir HR) provided info in regards to the SERP (see attachments) in terms of eligibility, benefits, and implementation. A schedule of the timeline for the SERP was also reviewed including the dates, times and locations (Valley or Crafton) of individual consultations. D Shipp also reviewed the health benefits associated with the SERP as well as the COBRA offerings. March 2 deadline for enrollment into the SERP and letters of resignation. March 9 deadline to rescind resignation. O Salvaggio enquired about STRS and PERS availability at the District. D Shipp stated that individuals would have to make these arrangements. C Cook asked about the District's decision date for carrying out the SERP. Pres Daniels responded that the discussion in District Cabinet so far suggest that any level of participation would be sufficient for the District to move ahead with the SERP offering. O Salvaggio asked about replacement plans given the level of participation in the SERP. J Stankas stated that the current plan was to replace one for every two retirements (even between categories) in "mission critical" positions as determined by campus wide and District discussions.</p> <p><b>Faculty Morale and Professional Development</b> - J Stankas led a brainstorming session in regards to improving faculty morale in the face of budgetary news and limited class offerings. C Hunter passed along comments from a variety of sources as to their concerns about the current situation at Valley and State wide. O Salvaggio commented about the challenge of explaining the numbers of cut sections as well as full classes to students. J Stankas then asked for processes</p>	

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	<b>New Business cont.</b>	<p><b>Faculty Morale and Professional Development cont.</b> - that would be likely to positively effect morale. A Aguilar-Kitibutr suggested that we take time to identify our strengths and accomplishments in the face of such adversities, and small changes that can influence daily activities in a beneficial fashion. She also offered the possibility of physical education offerings or health and wellness workshops. G Mack emphasized the benefit of open communication about the challenges facing the college in bringing these concerns to the surface. She concurred with A Aguilar-Kitibutr about the beneficial effects of programs such as those offered in the Great Teachers programs. C Huston noted the benefits offered by the employee assistance program in lifting morale. She also cited attendance in on-campus sporting events as a way to give support but also receive benefits from being involved with students.</p>	
3:46	<b>Old Business</b>	<p><b>Prerequisite Presentation</b> - J Stankas presented a PowerPoint show presented at various State sessions (see attached).</p> <p><b>Process for Committee Selection</b> - J Stankas reminded all senators to call a faculty meeting to discuss the committee assignments for next year and reviewed the representative process (see attached). The deadline for this should be by years end.</p>	

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	<b>Committee Reports</b>	<p><b>Program Discontinuance Policy</b> - R Pires (Ed Policy) presented the final version of the Program Discontinuance policy with additions from CTA and the Academic Senate (see attachment). W Chatfield pointed out that there is no minimum time limit established for program elimination. J Stankas, C Huston, and R Pires pointed out that the process steps would necessitate about a semester to move through all the steps.</p> <p><b>Student Services</b> - A Aguilar-Kitibutr reminded all senators to discuss in the divisions the procedure to elect senators in situations where no interested persons come forward where senators will be chosen by vote.</p> <p><b>Basic Skills</b> - J Mendoza presented some Basic Skills data (see attachment) over the interval from 2006 to 2009. She plans on making this a regular report to the Senate.</p> <p><b>Curriculum</b> - A Chatterjee encourage persons in respective Divisions to look at the Content Review reports for their courses. She also encouraged faculty who are submitting transfer level course (particularly to UC) to submit those courses to Curriculum this semester in order to be effective fall '11.</p> <p><b>Program Review</b> - C Huston passed around a draft document (see attached) containing elements for a Program Efficacy pilot study. She reviewed the streamlining effects of this process and recommended that the pilot study be applied to the 13 programs that have not cleared Program Review. This will enable the Program Review Committee to troubleshoot problems with this process. C Huston also reviewed the proposed timeframe for this pilot study. R Pires and C Huston dialoged about the timeline for programs that completed program review and the re-start of the 3 year cycle beginning next year.</p> <p><b>Professional Development</b> - C Hunter highlighted areas that were program areas of professional development; Faculty Wellness and Health, Fiscal Development, Computer Technology, Teaching and Learning, Student Discipline, Sustainability, and Instructional Development. She stated that efforts will be made to deliver information by online means or other avenues that allow flexibility to access this information. She also reminded the senators about 3 openings for the Great Teachers Seminar next week. Finally C Hunter reminded the Senate about the importance of feedback to Professional Development in terms of suggestions for support to faculty.</p>	<p><b>Motion</b> to adopt the Program Discontinuance Policy by L Hector <b>2nd</b> by A Aguilar-Kitibutr <b>Voice vote</b> - Ayes unanimous</p> <p><b>Motion</b> to support the Pilot Efficacy Process by A Chatterjee <b>2nd</b> by R Pires <b>Voice vote</b> - Ayes unanimous</p>
	<b>Additional Reports</b>	<p><b>District Assembly</b> - O Salvaggio noted that District Assembly had not yet met.</p>	

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	<b>Public Comment</b>	G Mack noted a Senate meeting during Spring Break. J Stankas stated that the usual procedure is to ask for a motion to cancel that meeting at the prior Senate meeting.	
4:31	<b>Adjournment</b>		